



Eden High School

April 24 - 27, 2019

Students, Parents/Guardians,

Eden High School would like to continue the tradition of taking grade 12 students on a field trip to New York City. Students who have been part of this trip in years past have been overwhelmingly positive about their learning experience. It has been a highlight of their high school experience.

Mr. D. Franz is heading up the trip this year with the assistance of Mr. S. Thompson and Mrs. L. Warner. Together we have many years experience in directing student groups to New York City.

This trip is open to grade 12 students at Eden and is scheduled for Wednesday April 24 through Saturday April 27, 2019.

The New York City trip is a wonderful opportunity for students to experience first hand the culture, history, geography, art, science and theatre of one of the most cosmopolitan centres of the world.

ITINERARY INCLUDES THE FOLLOWING:

- Times Square
- Rockefeller Centre Observation Deck "Top of the Rock"
- American Museum of Natural History (Science museum)
- Central Park Walking Tour
- Staten Island Ferry and the Statue of Liberty
- Little Italy and Chinatown exploration
- High Line Park walk
- Intrepid Sea, Air, Space Museum (*Intrepid* aircraft carrier, WW2 submarine, Concord jet, *Enterprise* space shuttle, other planes)
- Metropolitan Museum of Art
- Manhattan guided bus tour
- Broadway Theatre Show
- Grand Central Station
- Brooklyn Bridge walk
- Other city sites

As you can see, we offer a very full itinerary that gives your student an opportunity to learn from and experience a great number of venues.

Detailed trip itinerary plans will be distributed to participants in early April, 2019.

Included in the cost of the trip:

- return transportation by motor coach
- three nights accommodation at the Crowne Plaza Newark , New Jersey
- full breakfast provided at the hotel for three mornings
- admission to all attractions indicated in the itinerary above
- Broadway production

Not included in the cost of the trip:

- spending money
- travel/health insurance (you may already have out-of province health coverage)
- lunch and dinner meals



The **cost** of this year's trip to New York City is \$ 799 plus travel insurance (optional but highly recommended) \$ 52 (Emergency health & trip cancellation insurance)

We can take a **maximum of 50 students** (first-come - first served basis). The payment schedule is as follows:

Payment Schedule:

<u>Type of Payment</u>	<u>Amount</u>	<u>Due Date</u>
Deposit(secures place on trip)	\$ 204 plus optional insurance (\$52) = \$ 256	First come- first served through School Cash Online basis but due by Tuesday October 30, 2018
Interim	\$ 298 by cheque or School Cash Online	Friday, December 14, 2018
Final	\$ 297 by cheque or School Cash Online	Friday, February 22, 2019

- Initial deposits should be done through School Cash Online.** The second and third payments can be done through School Cash Online or by cheque. If paying by cheque, please submit **two (2) post-dated cheques** - (remember that the third cheque should be dated **2019**)
- Make all **cheques** payable to Eden High School.
- Write the student's name on the memo portion of the cheque.

IMPORTANT:

Please read **both sides** of the registration form. The back includes the fine print of details from Brightspark Travel Company who plan the details of the trip.

Please read about the optional travel insurance offered. Travel Guard insurance provides out of province health cost coverage and allows full refund for cancelling for **specific** reasons. (See separate information pages on the www.edenhigh.ca webpage under the clubs tab.)

We hope that your son or daughter will be able to participate in this enriching and unique educational experience.

Sincerely,

Mr. David Franz (dave.franz@dsbn.org if you have questions)
Gr. 12 NYC Trip Organizer

**EDEN HIGH SCHOOL
NEW YORK CITY TRIP
PERMISSION FORM**

- I hereby permit _____ (print name) to participate in the New York City Trip on April 24 - 27, 2019. We will be travelling by motor coach, leaving by 6:30 a.m. on Wednesday, April 24, 2019, and arriving home on Saturday, April 27, 2019 by approximately 7:00 p.m.
- I/we have also read the conditions of registration described on the **Registration Form**, the **Code of Conduct**, and the **Power of Attorney**. I/we understand, and agree to comply with the expectations and consequences outlined.
- I understand that if health/ trip cancellation insurance is not purchased we cannot guarantee any refund. I also understand that **trip cancellation insurance applies only to health issues or deaths** in the immediate family. See the online brochure at www.edenhigh.ca for full details.
- Also, refunds to the trip for other reasons may only be possible **if replacement students can be found by April 1, 2019**. This is a firm deadline.

Date: _____

Parent/Guardian's name: (please print) _____

Signature of Parent/Guardian _____

Student's name (please print) _____

Signature of Student _____

Student email: (print legibly) _____

Canadian citizen? Yes or No (circle one)

Have Canadian Passport? Yes or No (circle one) Other Country Passport? (Name Country) _____

If you don't have a Passport do you have Nexus card? Yes or No (circle one)

Checklist:

- Read introductory letter, Registration Form, Code of Conduct and Power of Attorney information.
- Complete permission form (this page)
- Complete the Brightspark Travel trip registration form
- Complete Eden High School health information form
- Pay
 - ① \$ 204 deposit (with optional \$ 52 insurance = \$ 256) by School Cash Online now and enclose **two** cheques now : (or use School Cash Online later to pay next two installments - extra 2%)
 - ② \$ 265 post-dated to **December 14, 2018**
 - ③ \$ 265 post-dated to **February 22, 2019**
- Bring all forms and cheques to **Mr. Franz Room 136** in order to complete the registration. (The school office will not accept registrations.) Registration is complete with submission of all forms and payment of deposit and acceptance by Mr. Franz
- Obtain passport or NEXUS card (required to cross into the U.S.) Start now to ensure you have your travel documents up to date. (Check expiry dates!) It is your responsibility to ensure you have the correct documentation to cross into the U.S. passports must be in perfect condition and not expiring for at least 3 months after the date of return.

CONDITIONS AND EXCLUSIONS FORMING PART OF THE CONTRACT OF RESERVATION

Educatours, Ltd., doing business as (DPA) Brightspark, and its representative(s) (hereinafter "Educatours") is acting solely as agent for the suppliers who provide all accommodations and all transportation and other services for the Trip (hereinafter the "Suppliers"). Booking a Trip with Educatours involves an agreement between the signor of the reservation from (hereinafter the "Passenger") and where the Passenger is under the age of 18, the agreement includes the custodial parent or legal guardian who signs this reservation form, and the Suppliers. The Suppliers are independent parties, over which Educatours exercises no control. The travel services and other services provided are subject to the conditions imposed by the Suppliers and their liability to tariffs, condition of carriage, tickets and vouchers and international conventions and agreements. The passenger acknowledges and agrees that Educatours is not in any way liable for personal injury, property damage, inconvenience, loss of time, or loss arising out of the act, omission, or negligence of any direct air carrier, motor coach company, hotel or any other Suppliers in conjunction with the Trip. Furthermore, the Passenger acknowledges and agrees that Educatours is not in any way responsible for any injury, damage, or loss due to reason of theft, accident, mechanical breakdown, government action, weather, failure to make timely payments, or any other reason beyond the control of any Suppliers in conjunction with the Trip. When booking the Trip with Educatours, the Passenger acknowledges and understands that the Trip and its related activities are ORGANIZATION SPONSORED (i.e. organized and sponsored through a school or club) and as a result decisions regarding, but not limited to, tour itineraries, participants, accommodations, meals, roommates and costs will be made by the sponsoring organization or its representative (hereinafter the "Trip Planner") on the passengers' behalf. Educatours STAFF ARE NOT CHAPERONES. The permission and signatures of a custodial parent/legal guardian is required if the Passenger is under 18 years of age.

DOCUMENTATION: In the event that the Passenger does not obtain the required documents, the Passenger will be denied boarding by the carrier or refused entry into the country of destination. No refunds will be made should boarding or entry be denied because of insufficient or lost documents. In such an event, any cost associated with an early return home, or to the original departure point, will be the Passenger's expense. If a passport is required for travel, the expiry date on the passport must be valid for a minimum of 6 months from departure date.

NOTICE TO PASSENGERS: Passengers should be aware that different living standards and practices, and different standards and conditions with respect to the provision of utilities, services and accommodations may exist outside of Ontario.

ROOM OCCUPANCY POLICY: It is the responsibility of the Trip Planner to fill each room to maximum occupancy based on price. If a cancellation by one or more Passengers changes the occupancy of an assigned room, leaving rooms filled below maximum occupancy, it is the Trip Planner's responsibility to reassign rooms to maximum occupancy. Rooms may consist of any combination of the following, based on occupancy: one king size bed, one queen sized bed, one double sized bed, two double sized beds, a pull-out couch, a rollaway bed, or single bed. In accommodations other than hotels (i.e. university or college residences, international youth hostels, camps, pensions) there may be shared washroom and/or shower facilities.

ROOMING LIST DUE DATE: All rooming lists are due in our office 60 days prior to departure. Rooming list changes that occur between 30 days and 24 hrs (Cdn destinations), 30 days and 48 hrs (US destinations), and 30 days and 72 hours (international destinations) prior to departure are subject to a \$25 change fee.

PRICE INCREASES: The prices advertised are based on fixed costs at the time of printing the brochures. These costs are dependent on fuel costs, rates of exchanges, and other factors. Should these costs increase, Educatours reserves the right to increase the price. Should the price increase be greater than 7%, the consumer has the right to cancel the contract for the travel service and obtain a full refund of all amounts paid to Educatours, unless the price increase is the result of government taxation or a fuel surcharge allowed by the Canadian Transportation Agency. Every effort will be made to advise you of any price increase at least 15 days before your Trip departure.

AIRLINE DEPARTURE TAXES: Departure taxes are not included in the cost of the tour and are subject to change without notice to by the airlines.

DAMAGE: Passengers in each room are responsible for damages in their respective rooms as well as any unpaid room service bills. Passengers on each motor coach are responsible for any damage to that motor coach. Common area damage will be paid for the entire tour group unless damage is associated to specific passengers. Common areas are defined as hallways, stairwells, elevators, lobbies etc. Accommodations can also hold the group responsible for the cost of excessive cleaning to the property.

CONDUCT LETTER: You may be required to sign a conduct letter before leaving for your destination. This will outline what our Suppliers, the sponsoring organization (i.e. school or club), and Educatours expect from you when travelling with us. Misconduct could result in being evicted from the Trip. Passengers who are evicted from the Trip in any way and for any reason are responsible for any associated costs and arrangements return home. Educatours and the sponsoring organization reserve the right to decline or evict any Passenger from participating on the Trip at any time either before or during the Trip and for any cause.

INSURANCE: Educatours strongly recommends the purchase of Travel Guard Insurance. Travel Guard Insurance is non-refundable and non-transferable. Passengers must indicate if they wish to purchase or decline insurance on the registration form. If no indication is made this means insurance has been declined. If every Passenger chooses to decline the insurance package, they will be subject to the cancellation policies. Educatours will not be responsible for any denied claims by the Travel Guard. Eligibility expenses may include: cancellation charges prior to departure, trip interruptions, excess hospital/medical, baggage, personal effects, out-of-pocket expenses, return of vehicle, family transportation benefit, death after departure, and accidental benefits. This form is not an insurance policy. The policy, terms, conditions and restrictions are set out in the insurance certificate. All claims must be submitted in writing. Claims for reasons that are covered under the Travel Guard Policy must be made through Travel Guard. Your reservation and insurance policy do not commence until your Reservation Form is received and accepted in our office at 3280 Bloor St. W, Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3.

DEPOSITS: A minimum deposit of \$100 (Cdn. Programs), \$200 (U.S. programs) or \$750 (international and air programs) per student is required. Final payment is due in our office 60 days prior to departure for Canadian and US destinations, and 90 days prior for international destinations.

LATE REGISTRANTS: If there is room on the mode of transportation, space in an existing hotel room and the passenger is paid in full, passengers can be added to the tour up to 24 hours for Canadian destinations, 7 days for US destinations and 30 days for international destinations. All registrants must sign a registration form or accept our terms and conditions online.

CANCELLATION POLICY: Deposits are non-refundable and non-transferable. The amount of the deposit varies based on trip destination. All payment up to the full cost of the trip are non-refundable and non-transferable between 60 days and the date of departure for Canadian and US destinations, and between 90 days and day of departure for international destinations. Special event tickets including, but not limited to, sporting and theatre events, are non-refundable at any time.

UNCLAIMED LUGGAGE: Any lost or unclaimed articles that have been turned over to Educatours will be held by Educatours for 30 days from end of Tour date. After the 30-day period, any articles remaining unclaimed will be donated to Charity. Any expense in returning lost or forgotten items is solely at the expense of the Passenger.

TRIP CANCELLATION BY Educatours: Educatours and the sponsoring organization (i.e. school or club) reserve the right to cancel any Trip in its sole discretion. In the event that a Trip is cancelled by Educatours, Educatours shall have no responsibility beyond the refund of all monies paid by the Passenger, which shall be deemed to constitute full settlement. Educatours cannot guarantee weather conditions nor can Educatours be responsible for any shut down, whether wholly or partially of the operations of any services in connection with the Trip whether they are caused by weather or for any reason or cause, and Educatours hereby expressly reserves the right to change the Trip destination if deemed necessary by Educatours.

COMPLAINTS: If the Passenger has a problem with the services provided on or in connection with the Trip at the destination, the Passenger will contact Educatours who will do its best to correct the problem. If the problem cannot be resolved at the destination, the Passenger may send a written complaint to Educatours when the Passenger returns from the Trip.

CHANGES IN ACCOMMODATION: Every effort will be made to ensure that the accommodation included in the prices of the Trip will be provided as advertised. Educatours reserves the right to substitute accommodation for equal or better accommodation. Educatours does not control the management of hotels and resorts.

CONSTRUCTION OR RENOVATION: The Passenger acknowledges that the hotel or other accommodation selected and confirmed by Educatours for the Trip may be undergoing construction or renovations during the Passenger Trips. The Passenger agrees that he/she shall not be entitled to any refund or discount due to any such condition. It is the responsibility of Educatours to inform the clients of any construction or renovation prior to departure.

Educatours RESPONSIBILITIES: Once travel has commenced, Educatours cannot assume responsibility for any refunds, losses, costs or expenses arising out of injury, accident or death (unless due to the negligence of Educatours, including its officers and employees), loss of or damage to or delay in connection with baggage or other property, delay inconvenience, upset, disappointment, stress, frustration or loss of enjoyment or loss of holiday time resulting from: a) mechanical breakdown, government action, war, terrorism, revolution, elements of nature or acts of God, weather, strike, public health quarantine or any other action beyond Educatours' control; b) the Passenger's failure to provide documentation necessary for the journey and return to Country of Origin; c) being denied access to aircraft due to contravening the airline's conditions of carriage; d) being held by the Government direction or security or law enforcement agency; e) the Passenger's missing connections or failing to follow the directions of Educatours or its representatives; f) the need for Educatours to change itineraries or substitute accommodation or hotels or services provided that every effort is made to supply the most comparable services and accommodations available. No refund is allowed for any unused tour or air service.

INTERPRETATION: This contract regardless of where it is performed shall be interpreted in accordance with the laws of the Province of Ontario, Canada. If there is a dispute, the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) and Educatours agree that any legal proceedings must be commenced and conducted in the City of Toronto, Canada. In the event that any covenant, provision or term of his contract should at any time be held by any competent court or other tribunal to be void or unenforceable, then this contract for reservation shall not fail, but the covenant, provision or term shall be deemed to be servable from the remainder of this contract, which will remain and continue in full force and effect. Any oral or written assurance or statement that differs from the terms and conditions not expressly approved in writing by Educatours head office at 3280 Bloor St. W, Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3, is not the responsibility of Educatours and does not form part of this contract. The provisions contained herein constitutes the entire contract between Educatours and the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian). The Passenger and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) hereby acknowledges having read the contract or been given a reasonable opportunity to read and understand this contract.

EDEN HIGH SCHOOL NEW YORK CITY FIELD TRIP

Code of Conduct

Students must recognize that they are attending this trip not only as individuals but also as **official representatives of their school**. Their conduct must be, at all times during the trip, commensurate with that honour and above reproach. Since this is a school trip, student behaviour expectations for the entire duration are the same as they are while in the school during the school day.

1. Department:

Students are expected to treat all other travellers with dignity and respect. They are expected to be cordial with all persons and co-operative with all chaperones. Remember: each decision made by an individual will affect all others in some way.

2. Punctuality:

Students are expected to follow the tour itinerary and keep to designated meeting times and places. It is imperative that we adhere to times for booked tours.

3. Safety:

On occasion during the trip, students will not be under direct supervision, such as at mealtimes, gallery tours, etc. They must stay in groups of at least four during unsupervised times and contact the designated teacher at the cell phone number provided, in case of emergency.

4. Curfew:

Students are not to leave the hotel premises at any time or for any reason. A reasonable curfew will be agreed upon each night, depending on scheduled activities and must be strictly adhered to by all students. Students must be in their assigned rooms after curfew and are not to be roaming the hallways of the hotel or leave the hotel for any reason. Consequence for violation: parents will be contacted immediately and students will be sent home on the next bus at the student's/parent's expense.

5. Illegal Substances:

Possession and/or consumption of alcohol or drugs is illegal. Consequence for violation: parents will be contacted immediately and students will be sent home on the next bus at the student's/parent's expense. The school administration will also be notified. Smoking and vaping are also prohibited by any individual at any time during the duration of the trip.

Power of Attorney

In case of an accident or medical emergency, the principal, teacher or designate, in charge of the excursion, must have the freedom to take the injured students to a medical doctor or hospital to seek emergency medical treatment only. All efforts will be made to locate you by telephone, however, if that is not possible, by signing this form you permit the teacher/chaperone in charge, in an emergency situation, to take your son/daughter to the nearest medical centre and authorize a qualified medical doctor to do whatever necessary for their health and well-being .

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- I understand that if health/ trip cancellation insurance is not purchased we cannot guarantee any refund. I also understand that **trip cancellation insurance applies only to health issues or deaths** in the immediate family. See the online brochure at www.edenhigh.ca for full details.
- Also, refunds to the trip for other reasons may only be possible **if replacement students can be found by April 1, 2019**. This is a firm deadline.

Date: _____

Parent/Guardian's name: (please print) _____

Signature of Parent/Guardian _____

Student's name (please print) _____

Signature of Student _____

Student email: (print legibly) _____

Canadian citizen? Yes or No (circle one)

Have Canadian Passport? Yes or No (circle one) Other Country Passport? (Name Country) _____

If you don't have a Passport do you have Nexus card? Yes or No (circle one)

Checklist:

- Read introductory letter, Registration Form, Code of Conduct and Power of Attorney information.
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- Pay
 - ① \$ 204 deposit (with optional \$ 52 insurance = \$ 256) by School Cash Online now and enclose **two** cheques now : (or use School Cash Online later to pay next two installments - extra 2%)
 - ② \$ 298 post-dated to **December 14, 2018**
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- Obtain **passport or NEXUS** card (required to cross into the U.S.) Start now to ensure you have your travel documents up to date. (Check expiry dates!) It is your responsibility to ensure you have the correct documentation to cross into the U.S. passports must be in perfect condition and not expiring for at least 3 months after the date of return.

EDEN HIGH SCHOOL NEW YORK CITY TRIP

Health Information Form

Complete the following (please print):

1. Student Name: _____
2. Parent/Guardian email: _____
3. Name of Parent/Guardian: _____
4. Home or cell Phone Number: _____
5. Business/Other Emergency Contact Phone #: _____
6. Health Card Number: _____
7. Family Doctor & Phone #: _____
8. Out-of-province extended health coverage:
(only required if NOT purchasing the insurance package)

Please fill in **ALL data** that applies in the lines below. Each insurer has different names for their plan numbers. Please give applicable numbers in order to secure medical treatment .

- a. Insurance Company _____
 - b. Insurance Emergency Medical Phone: _____
 - c. Policy Number(s) _____

9. Are there any medical problems/conditions of which we should be aware?
(Check one)
- a. No (do not complete #10 - Medical Data)
 - b. Yes (please complete #10 - Medical Data)

10. Medical Data **(to be completed only if there are problems or concerns)**

- a. Does the student have a chronic illness (e.g. diabetes, epilepsy, cerebral palsy, etc.)? If yes, state particulars. _____
- b. Name medication and dosage: _____
- c. Will the student carry an adequate supply? Yes No
- d. Does the student have any allergies? Yes No

If yes, please be specific (especially medicines):

- e. Does the student require a special diet for medical reasons?
 Yes No
If yes, specify _____
- f. Physical handicaps?
 Yes No
If yes specify _____
- g. Is the student dependent on eye glasses or contact lenses for normal activities?
 Yes No
If yes, describe: _____
- h. Check any boxes that apply if the student suffers from any of the following. If yes to any, specify medications taken after each item.

<input type="checkbox"/> Migraine Headaches	<input type="checkbox"/> Skin conditions
<input type="checkbox"/> Fainting spells	<input type="checkbox"/> Digestive upsets
<input type="checkbox"/> Ear, nose, throat infections	<input type="checkbox"/> Bowel Problems
<input type="checkbox"/> Urinary infections	<input type="checkbox"/> Blood Condition

If there any other medical problems not mentioned above, please describe particulars.

PARTICIPANT INFORMATION (please provide complete legal name)

First Name _____	Gender	<input type="checkbox"/> MALE	<input type="checkbox"/> FEMALE
Last Name _____	Participant Type	<input type="checkbox"/> ADULT	<input type="checkbox"/> STUDENT
Date Of Birth _____			
Address _____			
City _____	State/Prov. _____	Postal/Zip Code _____	

Participant has NO special needs, allergies, or dietary restrictions

Allergies / Dietary Restrictions

Note: Please note that Brightspark will forward this information to the appropriate suppliers in advance of your tour. The dietary restriction information will also be given to the Trip Planner prior to the tour departure to be carried on the tour. It is the Trip Planner's responsibility to ensure the participant receives the proper meal.

Special Needs

Note: Please note that while we will try to accommodate all passengers, accessibility can be limited in some destinations, making participation in certain components of the trip difficult for passengers with reduced mobility.

PARENT/GUARDIAN'S NAME

Name _____	Phone _____
Email _____	Alt Phone _____

EMERGENCY CONTACT (if different from above)

Name _____	Relationship _____
Phone _____	

TRAVEL GUARD INSURANCE

Cancellation insurance is optional but highly recommended. Please refer to the attached insurance document for coverage highlights. If you are declining this protection, please understand that you will be subject to our cancellation policies outlined in our terms and conditions on the reverse side of this document. The insurance premium is non-refundable. Please refer to the attached insurance document for coverage highlights. Please refer to the insurance information on our website for additional details. Please select one:

- Travel Guard Insurance Deluxe Package: Including school board ruling to cancel for any reason. **\$52**
- I decline all insurance options. I understand that my deposit is non-refundable and non-transferable and that all payments are non-refundable between 60 days and day of departure.

SIGNATURE

I HAVE READ AND FULLY UNDERSTAND THE TERMS AND CONDITIONS OF THIS RESERVATION FORM (FRONT AND BACK OF THIS DOCUMENT) AND I ACKNOWLEDGE AND AGREE THAT THIS RESERVATION FORM WILL SERVE AS A BINDING AGREEMENT BETWEEN MYSELF AND BRIGHTSPARK, A DIVISION OF EDUCATOURS, LTD. IF YOU RECEIVE THIS FORM VIA FAX OR EMAIL, PLEASE ENSURE YOU ARE ALSO IN RECEIPT OF THE ACCOMPANYING TERMS AND CONDITIONS.

.....
 Signature of Parent or Guardian

All registrants under 18 years of age must have their parent/guardian sign

.....
 Date

PAYMENT INFORMATION

Please make all payments to Eden High School

DEPOSIT DUE	(A)
INSURANCE (due with deposit)	(B)
TOTAL DEPOSIT (A+B=C)	(C)

We highly recommend you purchase insurance

**\$204 deposit plus
 optional \$52 Travel
 Guard Insurance**

PAYMENT SCHEDULE

Interim	\$298.00
Final	\$297.00

Cheques (preferred) or cash accepted for interim and final payments. School Cash Online will cost an additional 2%.



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DAMAGE: Passengers in each room are responsible for damages in their respective rooms as well as any unpaid room service bills. Passengers on each motor coach are responsible for any damage to that motor coach. Common area damage will be paid for the entire tour group unless damage is associated to specific passengers. Common areas are defined as hallways, stairwells, elevators, lobbies etc. Accommodations can also hold the group responsible for the cost of excessive cleaning to the property.

CONDUCT LETTER: You may be required to sign a conduct letter before leaving for your destination. This will outline what our Suppliers, the sponsoring organization (i.e. school or club), and Educatours expect from you when travelling with us. Misconduct could result in being evicted from the Trip. Passengers who are evicted from the Trip in any way and for any reason are responsible for any associated costs and arrangements return home. Educatours and the sponsoring organization reserve the right to decline or evict any Passenger from participating on the Trip at any time either before or during the Trip and for any cause.

INSURANCE: Educatours strongly recommends the purchase of Travel Guard Insurance. Travel Guard Insurance is non-refundable and non-transferable. Passengers must indicate if they wish to purchase or decline insurance on the registration form. If no indication is made this means insurance has been declined. If every Passenger chooses to decline the insurance package, they will be subject to the cancellation policies. Educatours will not be responsible for any denied claims by the Travel Guard. Eligibility expenses may include: cancellation charges prior to departure, trip interruptions, excess hospital/medical, baggage, personal effects, out-of-pocket expenses, return of vehicle, family transportation benefit, death after departure, and accidental benefits. This form is not an insurance policy. The policy, terms, conditions and restrictions are set out in the insurance certificate. All claims must be submitted in writing. Claims for reasons that are covered under the Travel Guard Policy must be made through Travel Guard. Your reservation and insurance policy do not commence until your Reservation Form is received and accepted in our office at 3280 Bloor St. W, Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3.

DEPOSITS: A minimum deposit of \$100 (Cdn. Programs), \$200 (U.S. programs) or \$750 (international and air programs) per student is required. Final payment is due in our office 60 days prior to departure for Canadian and US destinations, and 90 days prior for international destinations.

LATE REGISTRANTS: If there is room on the mode of transportation, space in an existing hotel room and the passenger is paid in full, passengers can be added to the tour up to 24 hours for Canadian destinations, 7 days for US destinations and 30 days for international destinations. All registrants must sign a registration form or accept our terms and conditions online.

CANCELLATION POLICY: Deposits are non-refundable and non-transferable. The amount of the deposit varies based on trip destination. All payment up to the full cost of the trip are non-refundable and non-transferable between 60 days and the date of departure for Canadian and US destinations, and between 90 days and day of departure for international destinations. Special event tickets including, but not limited to, sporting and theatre events, are non-refundable at any time.

UNCLAIMED LUGGAGE: Any lost or unclaimed articles that have been turned over to Educatours will be held by Educatours for 30 days from end of Tour date. After the 30-day period, any articles remaining unclaimed will be donated to Charity. Any expense in returning lost or forgotten items is solely at the expense of the Passenger.

TRIP CANCELLATION BY Educatours: Educatours and the sponsoring organization (i.e. school or club) reserve the right to cancel any Trip in its sole discretion. In the event that a Trip is cancelled by Educatours, Educatours shall have no responsibility beyond the refund of all monies paid by the Passenger, which shall be deemed to constitute full settlement. Educatours cannot guarantee weather conditions nor can Educatours be responsible for any shut down, whether wholly or partially of the operations of any services in connection with the Trip whether they are caused by weather or for any reason or cause, and Educatours hereby expressly reserves the right to change the Trip destination if deemed necessary by Educatours.

COMPLAINTS: If the Passenger has a problem with the services provided on or in connection with the Trip at the destination, the Passenger will contact Educatours who will do its best to correct the problem. If the problem cannot be resolved at the destination, the Passenger may send a written complaint to Educatours when the Passenger returns from the Trip.

CHANGES IN ACCOMMODATION: Every effort will be made to ensure that the accommodation included in the prices of the Trip will be provided as advertised. Educatours reserves the right to substitute accommodation for equal or better accommodation. Educatours does not control the management of hotels and resorts.

CONSTRUCTION OR RENOVATION: The Passenger acknowledges that the hotel or other accommodation selected and confirmed by Educatours for the Trip may be undergoing construction or renovations during the Passenger Trips. The Passenger agrees that he/she shall not be entitled to any refund or discount due to any such condition. It is the responsibility of Educatours to inform the clients of any construction or renovation prior to departure.

Educatours RESPONSIBILITIES: Once travel has commenced, Educatours cannot assume responsibility for any refunds, losses, costs or expenses arising out of injury, accident or death (unless due to the negligence of Educatours, including its officers and employees), loss of or damage to or delay in connection with baggage or other property, delay inconvenience, upset, disappointment, stress, frustration or loss of enjoyment or loss of holiday time resulting from: a) mechanical breakdown, government action, war, terrorism, revolution, elements of nature or acts of God, weather, strike, public health quarantine or any other action beyond Educatours' control; b) the Passenger's failure to provide documentation necessary for the journey and return to Country of Origin; c) being denied access to aircraft due to contravening the airline's conditions of carriage; d) being held by the Government direction or security or law enforcement agency; e) the Passenger's missing connections or failing to follow the directions of Educatours or its representatives; f) the need for Educatours to change itineraries or substitute accommodation or hotels or services provided that every effort is made to supply the most comparable services and accommodations available. No refund is allowed for any unused tour or air service.

INTERPRETATION: This contract regardless of where it is performed shall be interpreted in accordance with the laws of the Province of Ontario, Canada. If there is a dispute, the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) and Educatours agree that any legal proceedings must be commenced and conducted in the City of Toronto, Canada. In the event that any covenant, provision or term of his contract should at any time be held by any competent court or other tribunal to be void or unenforceable, then this contract for reservation shall not fail, but the covenant, provision or term shall be deemed to be servable from the remainder of this contract, which will remain and continue in full force and effect. Any oral or written assurance or statement that differs from the terms and conditions not expressly approved in writing by Educatours head office at 3280 Bloor St. W, Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3, is not the responsibility of Educatours and does not form part of this contract. The provisions contained herein constitutes the entire contract between Educatours and the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian). The Passenger and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) hereby acknowledges having read the contract or been given a reasonable opportunity to read and understand this contract.