



Eden High School

April 25 - 28, 2018

Students, Parents/Guardians,

Eden High School would like to continue the tradition of taking grade 12 students on a field trip to New York City. Students who have been part of this trip in years past have been overwhelmingly positive about their learning experience. It has been a highlight of their high school experience.

Mr. D. Franz is heading up the trip this year with the assistance of Mr. S. Thompson. Together we have many years experience in directing student groups to New York City.

This trip is open to grade 12 students at Eden and is scheduled for Wednesday April 25 through Saturday April 28, 2018.

The New York City trip is a wonderful opportunity for students to experience first hand the culture, history, geography, art, science and theatre of one of the most cosmopolitan centres of the world.

ITINERARY INCLUDES THE FOLLOWING:

- Times Square
- Rockefeller Centre Observation Deck "Top of the Rock"
- American Museum of Natural History (Science museum)
- Central Park Walking Tour
- Staten Island Ferry and the Statue of Liberty
- Little Italy and Chinatown exploration
- High Line Park walk
- Intrepid Sea, Air, Space Museum (*Intrepid* aircraft carrier, WW2 submarine, Concord jet, *Enterprise* space shuttle, other planes)
- Metropolitan Museum of Art
- Manhattan guided bus tour
- Broadway Theatre Show
- Grand Central Station
- Brooklyn Bridge walk
- Other city sites

As you can see, we offer a very full itinerary that gives your student an opportunity to learn from and experience a great number of venues.

Detailed trip itinerary plans will be distributed to participants in early April, 2018.

Included in the cost of the trip:

- return transportation by motor coach
- three nights accommodation at the Crowne Plaza Newark , New Jersey
- full breakfast provided at the hotel for three mornings
- admission to all attractions indicated in the itinerary above
- Broadway production

Not included in the cost of the trip:

- spending money
- travel/health insurance (you may already have out-of province health coverage)
- lunch and dinner meals



The **cost** of this year's trip to New York City is \$ 795

plus travel insurance (optional but highly recommended) \$ 51 (Emergency health & trip cancellation insurance)

This cost is based on 40 students. The payment schedule is as follows:

Payment Schedule:

<u>Type of Payment</u>	<u>Amount</u>	<u>Due Date</u>
Deposit (secures place on trip)	\$ 265 plus optional insurance (\$51) = \$ 316	First come- first served basis but due by Friday October 13, 2017
Interim	\$ 265	Friday, December 15, 2017
Final	\$ 265	Friday, February 23, 2018

- Please submit **three (3) cheques** - one with a current date and the other two post-dated according to the dates above (remember that the third cheque should be dated **2018**) (School cash-on-line is not available for this trip.)
- Make all **cheques** payable to Eden High School.
- Write the student's name on the memo portion of the cheque.

IMPORTANT:

Please read **both sides** of the registration form. The back includes the fine print of details from Brightspark Travel Company who plan the details of the trip.

Please read about the optional travel insurance offered. Travel Guard insurance provides out of province health cost coverage and allows full refund for cancelling for **specific** reasons. (See separate information pages.)

We hope that your son or daughter will be able to participate in this enriching and unique educational experience.

Sincerely,

Mr. David Franz (dave.franz@dsbn.org if you have questions)

Gr. 12 NYC Trip Organizer

EDEN HIGH SCHOOL
NEW YORK CITY FIELD TRIP
PERMISSION FORM

April 25 - 28, 2018

I hereby permit _____ (print name) to participate in the New York City Trip on April 25 - 28, 2018. We will be travelling by motor coach, leaving by 6:30 a.m. on Wednesday, April 25, 2018, and arriving home on Saturday, April 28, 2018 by approximately 7:00 p.m.

I/we have also read the conditions of registration described on the **Registration Form**, the **Code of Conduct**, and the **Power of Attorney**. I/we understand, and agree to comply with the expectations and consequences outlined.

Date: _____

Parent/Guardian's name: (please print) _____

Signature of Parent/Guardian _____

Student's name (please print) _____

Signature of Student _____

Student email: (print legibly) _____

Canadian citizen? Yes or No (circle one)

Have Canadian Passport? Yes or No (circle one) Other Country Passport? (Name Country) _____

If you don't have a Passport do you have Nexus card? Yes or No (circle one)

Checklist:

- Read introductory letter, Registration Form, Code of Conduct and Power of Attorney information.
- Complete permission form (this page)
- Complete the Brightspark Travel trip registration form
- Complete Eden High School health information form
- Enclose **three** cheques :
 - ① \$ 265 with the current date (with optional \$ 51 insurance = \$ 316)
 - ② \$ 265 post-dated to **December 15, 2017**
 - ③ \$ 265 post-dated to **February 23, 2018**
- Bring all forms and cheques to **Mr. Franz Room 136** in order to complete the registration. (The school office will not accept registrations.) Registration is complete with submission of all forms and payment of deposit.
- Obtain passport or NEXUS card (required to cross into the U.S.) Start now to ensure you have your travel documents up to date. (Check expiry dates!) It is your responsibility to ensure you have the correct documentation to cross into the U.S. Passports must be in perfect condition and not expiring for at least 3 months after the date of return.

EDEN HIGH SCHOOL NEW YORK CITY FIELD TRIP

Code of Conduct

Students must recognize that they are attending this trip not only as individuals but also as **official representatives of their school**. Their conduct must be, at all times during the trip, commensurate with that honour and above reproach.

1. Department:

Students are expected to treat all other travellers with dignity and respect. They are expected to be cordial with all persons and co-operative with all chaperones. Remember: each decision made by an individual will affect all others in some way.

2. Punctuality:

Students are expected to follow the tour itinerary and keep to designated meeting times and places. It is imperative that we adhere to times for booked tours.

3. Safety:

On occasion during the trip, students will not be under direct supervision, such as at mealtimes, gallery tours, etc. They must stay in groups of at least four during unsupervised times and contact the designated teacher at the cell phone number provided, in case of emergency.

4. Curfew:

Students are not to leave the hotel premises at any time or for any reason. A reasonable curfew will be agreed upon each night, depending on scheduled activities and must be strictly adhered to by all students. Students must be in their assigned rooms after curfew and are not to be roaming the hallways of the hotel or leave the hotel for any reason. Consequence for violation: parents will be contacted immediately and students will be sent home on the next bus at the student's/parent's expense.

5. Illegal Substances:

Possession and/or consumption of alcohol or drugs is illegal. Consequence for violation: parents will be contacted immediately and students will be sent home on the next bus at the student's/parent's expense. The school administration will also be notified.

Power of Attorney

In case of an accident or medical emergency, the principal, teacher or designate, in charge of the excursion, must have the freedom to take the injured students to a medical doctor or hospital to seek emergency medical treatment only. All efforts will be made to locate you by telephone, however, if that is not possible, by signing this form you permit the teacher/chaperone in charge, in an emergency situation, to take your son/daughter to the nearest medical centre and authorize a qualified medical doctor to do whatever necessary for their health and well-being .

EDEN HIGH SCHOOL

NEW YORK CITY TRIP

Health Information Form

Complete the following (please print):

1. Student Name: _____
2. Parent/Guardian email: _____
3. Name of Parent/Guardian: _____
4. Home or cell Phone Number: _____
5. Business/Other Emergency Contact Phone #: _____
6. Health Card Number: _____
7. Family Doctor & Phone #: _____
8. Out-of-province extended health coverage:
(only required if NOT purchasing the insurance package)

Please fill in **ALL data** that applies in the lines below. Each insurer has different names for their plan numbers. Please give applicable numbers in order to secure medical treatment .

- a. Insurance Company _____
- b. Insurance Emergency Medical Phone: _____
- c. Policy Number(s) _____

9. Are there any medical problems/conditions of which we should be aware?
(Check one)
 - a. No (do not complete #10 - Medical Data)
 - b. Yes (please complete #10 - Medical Data)

10. Medical Data (to be completed only if there are problems or concerns)

- a. Does the student have a chronic illness (e.g. diabetes, epilepsy, cerebral palsy, etc.)? If yes, state particulars.

- b. Name medication and dosage: _____
- c. Will the student carry an adequate supply? Yes No
- d. Does the student have any allergies? Yes No

If yes, please be specific (especially medicines):

- e. Does the student require a special diet for medical reasons?
 Yes No
If yes, specify _____
- f. Physical handicaps?
 Yes No
If yes specify _____
- g. Is the student dependent on eye glasses or contact lenses for normal activities?
 Yes No
If yes, describe: _____
- h. Check any boxes that apply if the student suffers from any of the following. If yes to any, specify medications taken after each item.

<input type="checkbox"/> Migraine Headaches	<input type="checkbox"/> Skin conditions
<input type="checkbox"/> Fainting spells	<input type="checkbox"/> Digestive upsets
<input type="checkbox"/> Ear, nose, throat infections	<input type="checkbox"/> Bowel Problems
<input type="checkbox"/> Urinary infections	<input type="checkbox"/> Blood Condition

If there any other medical problems not mentioned above, please describe particulars.